



*Highland Park*  
Community Council

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## HPCC Board Meeting

November 6, 2025

**In Attendance:** Kelly Vitti, Stephanie Walsh, Amanda Crossland, Beth Hutton, Sabrina Culyba, Laurie, Elisa

### Agenda

- [HPCC Calendar Review](#)
  - Business Meeting (Nov 10)
    - **Holiday Decor Proposal**
      1. **Greenery with Bows for Light Poles**
        - 12 poles (between Highland and Negley)
        - Greenery would wrap halfway up each pole
        - **\$925 total** (includes materials, setup, and takedown)
      2. **Uniform Wreaths for Highland Park Businesses**
        - Two matching wreaths per business
        - **\$235-265 total** (includes materials, setup, and takedown)
    - Other ideas? Micro-Grant for matching business purchases of lighting?
    - **Discussion:**
      - General support
        - Ask the business to contribute something
        - Amanda will let us know Business response on Monday after business meeting
          - Will ask for a suggested donation up to \$50
        - Concern that times are tough for the businesses
      - Other Things Amanda is looking into:
        - Billboard down by the zoo - \$2000 per month
        - Postcards printed and at every business
      - Businesses just went in on a shared ad in Shady Ave (\$1000, \$100 per 10 businesses)
  - Food Drive (Laura)
    - Suggest talking to Bryant St. Market to have a drop off location in their store

- Notes from Laura:
  - We are supporting Vintage Senior Center again this year through the Thanksgiving Food Drive. Last year we were able to donate 150 sets of sides thanks to the generosity of our neighbors. We're collecting cranberry sauce, stuffing mix, cornbread mix, turkey gravy, and canned yams - to be dropped off at 1128 Winterton St through November 15th!
  - I'll do a shopping trip on Sunday, November 16th to fill out the supplies, and Giant Eagle gift cards can also be donated to support that effort.
  - This year Vintage has reusable bags for us to use, and I will package the food and drop it off ahead of their November 21st Thanksgiving luncheon.
  - I've only had a few donations so far, but I expect more - the comms team has done a great job of getting the word out. Beth shared that we were pickled up by [City Paper](#), and the food drive is featured on one side of the door hangers that are going out on Friday.
- Food need is very high right now due
  - Comms team will be sharing out ways to contribute
    - Beth will give pass over on language for us to share out
- Community Meeting - November 20th Volunteer Fair Idea, Holiday Wine, FWD Studio come back?
  - Sabrina and Elisa are not there
  - Stephanie will make freshly baked cookies at the church
  - Cookie Exchange & Volunteer Fair
  - FWD will present as well
- Turkey Trot (Elisa) Thanksgiving 9:30 AM to 10:30 AM
  - All set
  - Ellen from FWD will be there
- Light Up Night
  - Next Light Up Night Planning Meeting on Dec. 1st
    - Location TBD
  - Stephanie will be point person to collect house addresses - Jason putting together map
  - Set big light up at 5pm at the Parklet
    - Sabrina to update the graphic to make this clear
  - Amanda will get specials from businesses
  - Beth will try to get the puppeteers
  - Sabrina needs help with the photo boards
    - Elisa will purchase spot lights from Home Depot to light these up
  - Elisa and children's committee setting up S'Mores + Carolling + Parklet Engagement
    - Sabrina to provide paper bags for smore kits to Elisa
    - Church will provide two fire pits
    - Confirm with Insurance
  - Kelly is putting up the lights
    - Amanda will help
  - Collecting Donations
- Parklet
  - October cleanup event went fine

- 5 or 6 people, enough to get stuff done
- Kelly will put the banner up on the fence
- Kelly will put handicap placard on table and update gravel on it
- Electricity Update
  - Jason called DLC to ask about getting electric service. They told him they need a permanent structure of some sort (recommended a small shed) to put the actual meter on. We would need to get an electrician to do that work, then call them to turn on service.
- Giving Tuesday Thoughts
  - Suggest sending out request for 80 for 80 campaign donation
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- Banners
  - Update from Sabrina - 246 Responses
  - Next Steps - can we start conversations around sponsorship while the designs are being finalized?
- FWD Studio Update (Sabrina)
- Advocacy (Meeting with Deb Gross)
  - Tour of Farmhouse (coordinate with Bram from rangers)
  - RCO Legislation - [Latest Version](#)
  - Other items?
- Committee Updates If Time
  - Comms (Beth)
  - Newsletter (Annie)
    - Not going out this fall
    - Annie has less availability - we should try to recruit another person
    - Shifting to aim for a newsletter in April
      - Move Mail Mailer to be a Fall Mailer
  - Membership
  - Parks
    - DPW agreeing to reduce their footprint in Heth's Run
    - State won't budge on the trees on the slopes
      - Will be covered reservoir first
      - There is planning in the works for public engagement
        - January HPCC Meeting
    - There is a plan to hide the candy canes in the park and many new trees will be planted there
    - New parks organization hasn't taken off yet; Folks don't have the capacity right now